

SUTTON POLICE DEPARTMENT COMMITTEE

Regular Scheduled Meeting held March 1, 2017

Located at Town Hall Meeting Room

PRESENT: James Smith, Chief Dennis Towle, David Lavalley, Jesse Limanek, Wendy Mead, Timothy Harrison, Gerry Creiger, Stephen LeClaire, Wayne Junnila

ABSENT: none

GUESTS: Sgt. Joshua Nunnemacher, Det. Matthew Bohanon, Off. Lisa Sullivan and Off. Mark Giro

Meeting called to order at 7:00 pm by Wendy Mead

1. Tim Harrison made a motion to accept the Minutes from February 1, 2017, second by Jesse Limanek: vote 9-0.
2. Jim Smith updated the committee about receiving three RFQ's for the design and the Designer Selection Board choice of Tecton Architects as the preferred designer. Jim contacted Jeffrey McElravy, AIA to put together a proposal and begin negotiations. He has asked that Wendy Mead provide a "second set of eyes to look things over". The cost for designer services from Tecton is \$295,000 and the cost for owners project management services from CMS is \$30,000. Jim further noted that the Fall Town Meeting appropriated \$500,000, so that we are still under budget for the design phase. The proposal will need to be approved at the town meeting.
3. Chief Dennis Towle provided an update about his meetings with Jeff McElravy concerning the several changes made to the plans for the police station.
4. Jim Smith suggested that we have a "sit-down" as a committee with Jeff McElravy and CMS for a presentation of a preliminary design in order to get our feedback and thoughts.
5. The members of the Sutton Police Department Sub-Committee then presented an in-depth report as follows:
 - Sgt. Nunnemacher discussed the conditions of the current police station.
 - Off. Giro reviewed the goals/guidelines for the Sub-Committee.
 - Off. Sullivan discussed the negatives and the positives of the many other police stations that were visited by the Sub-Committee.
6. A special meeting was scheduled for Wednesday, March 22, 2017 @ 7:00 pm. to review the proposed schematic with Tecton and CMS.
7. Jim Smith discussed the issue of the old county layout. Town Counsel is in the process of doing a title search.

8. The next regularly scheduled meeting will be Wednesday, April 5, 2017 @7:00 pm
9. Jesse Limanek made a motion to adjourn @ 8:45, second by Jim Smith, vote passed 9-0-0.

Respectfully Submitted,

Gerry Creiger,

Clerk